

	MARIANO MARCOS STATE UNIVERSITY Procurement Division	Document Code	PD-FRM-002	
	Request for Quotation (RFQ) (Goods and Services)	Revision No.	4	Page 1 of 2
		Effectivity Date	January 8, 2021	

REQUEST FOR QUOTATION (RFQ)

Date: October 06, 2021

PR No.: 2021-10-175 (07308603)

Sir/Madam:

Please quote your lowest price on the item/s listed below, and submit your quotation duly signed by you or your duly authorized representative not later than **3 days** subject to the Terms and Conditions provided at the last page of this RFQ.

Delivery period must be at least within **30 days** upon receipt of the Notice to Proceed or Purchase Order.

For any clarification, you may email us at bac@mmsu.edu.ph.


NATHANIEL R. ALIBUYOG
 BAC Chair

ITEM NO.	QTY	Unit	ITEM DESCRIPTION	ABC/unit	UNIT PRICE
1	1	unit	Sound System (CASAT) Portable Powered speaker 15 inches 500-600 watts with USB Port/BT function XLR Line Output, 1 microphone line input (switchable)	22,500.00	
2	1	set	Studio monitor speaker: 5" B-amped active, powered studio monitor speaker	12,500.00	
3	1	unit	V8 Sound Card Audio External Headset Microphone Live Broadcast Sound Card	1,000.00	
4	2	unit	BM-800 Set Condenser Computer Audio/KTV 3.5mm Wired Sound Recording Condenser Microphone Mic	800.00	
5	2	unit	NB-35 Professional Recording Microphone Stand Suspension Flexible Arm Stand Holder (Black)	300.00	
6	2	unit	Microphone Pop Filter Dual Layer Mic Pop Shield with Clip Stabilizing Arm for Recording Vocals Home Studio Broadcasting	200.00	
7	1	roll	3-wire balance line for microphone	2,500.00	
8	1	set	Audio System -MHC-V83/V83 High-Power Audio System with Bluetooth® Technology	35,000.00	
9	1	set	Audio Mixer: 8 mic/line input, 8-channels / with USB Port, Bluetooth / with Delay, Reverb, Echo, controls,	10,000.00	

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TOTAL ESTIMATED BUDGET: 86,100.00

REMARKS/NOTE: _____

After having carefully read and accepted your Terms and Conditions, I/we submit our quotation/s on the item/s at prices indicated above.

Business Name: _____

Business Address: _____

Printed Name of the Owner: _____

TIN: _____

PhilGEPS Registration Number: _____

Business Permit: _____

Omnibus Sworn Statement: _____

Annual Income Tax Return: _____

Signature over Printed Name

Tel. No./Cellphone No./e-mail address

Date

Canvassed by: _____

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all of the items.
3. Bidders shall submit a copy of the following documents along with the Quotation:
 - a. Mayor's/Business Permit
 - b. Notarized Omnibus Sworn Statement (if ABC is more than P 50,000.00)
 - c. Income/Business Tax Return (if ABC is more than P 500,000.00)
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The University has the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.

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